

## How to print PROMPT Business System Purchase Orders in entry sequence

The purpose of this procedure is to change the print sequence of Purchase Order lines from SKU order to the order in which the lines were entered.

While this procedure is being executed no one can be in any part of the PROMPT Business System Inventory or Purchasing modules.

Execute these steps and call if any questions:

1. Go to **PD** and chose **FF** and enter option **C** for Change
2. The input FFD is: **BSPO.POORDFLE.FFD**  
The input Directory Path is: **BSPO.DIRECTORY**
3. The output FFD file is \*  
The output FFD directory path is: \*
4. Select Option **I** for Index definition
5. Press **F3** to scroll through the indexes and they should be as follows:

Index	Key Fields	
<b>0</b>	<b>1</b>	If any of
<b>1</b>	<b>6,39,75,76,4</b>	these indexes
<b>2</b>	<b>6,49</b>	are different
<b>3</b>	<b>3,57,4,6</b>	call to resolve
<b>4</b>	<b>72</b>	
<b>5</b>	<b>3,4,6</b>	
6. Index 5 must be changed by making Key Field 3 a **5** replacing the **6**
7. After you make the change index 5 will be **3,4,5**
8. Save the change by pressing **F4**
9. Next press **F7**
10. Enter option **S** to save, then **press enter**
11. Press **F7** to return to the PROMPT Database Management System
12. Select option **AI**
13. ENTER SDNAME DEFINING DATA FILE & FFD: **POORDFLE** Press enter
14. ENTER ALTERNATE INDEX NUMBER (0=all): **5** Press enter
15. Be sure there are no error messages
16. If you get this error message:  
AN ALTERNATE INDEX FILE TO BE REPLACES IS LOCKED BY ANOTHER PROGRAM  
Press enter, and then select option **BKU** then **ROL** then **POF**  
After this runs go to 13 above and try again.
17. When the PROMPT Database Management System Screen returns you are finished.